

Co-OWNERSHIP (BODY CORPORATE'S) ,SHARE BLOCK AND CLUSTER / HOME OWNERS ASSOCIATIONS

MAINTENANCE AND CAPITAL PROJECTS DELIVERABLES –PROJECT FACILITATION COMMITMENTS

A)SERVICES				
1)Quality Assurance / Project Management & Facilitation	2)Building Legal Compliance and Pathology. Conventional Title and Sectional Title	3)Principal (JBCC) & Health/Safety Agents (OHSAct)	4)Dispute Resolution Services (Mediations & Adjudications)	5)Turnkey Planned Maintenance Systems & Cost Accounting
B)KEY RESULT AREAS				
1)Tender Pack	2)Manufacturer guarantees and Quality Control	3)Quality Inspections, Meetings and Progress Reports	4)Variations and Payment Certifications	5)Project Closure (Practical and Final Completion)
C)QUALITY REQUIREMENTS				
• Tender Pack				
1)Scope of works & Specifications	2)Facilitation of Site Tender Inspections	3)Contractor Legal & Contract Compliance	4)Tender Selection	5)Contractor Appointment
• Manufacturer guarantees and Quality Control				
1)Review and Negotiations	2)Self Audit System	3)Back to Back Guarantees	4)Third Party Consultant	5) QA Report
• Quality Inspections, Meetings and Progress Reports				
1)Physical Assessments	2)Site Project Meetings Co-ordination	3)Client feedback reports	4)Project Completion report	
• Variations and Certifications				
1)Measurements	2)Approvals	3)Documentation verification process	4)Legal Compliance Notifications and Records	
• Project Closure (Practical and Final Completion)				
1)Snag Lists	2) Cost and Service Certification	3)Documentation and closure	4) Handover	
D)TARGET MARKET				
1)Body Corporates & HOA	2)Product Suppliers	3)NAMA	4)Professional Team	5)Contractors